

Ideal Indian School

Prospectus

Introduction

Ideal Indian School, established on 20th May 1985 by 62 prominent members of the Indian community in Qatar, is a premier English medium educational institution affiliated to the Central Board of Secondary Education, New Delhi and approved by the Ministry of Education, State of Qatar. From its humble beginning two decades ago, the School has come to be recognised as an icon of excellence not only in this peninsula but also the Arabian Gulf.

At present it boasts of 4300 students against 270 at its inception. Although founded to meet the persistent demands of the Indian community for quality education, the School is open to other expatriate communities as well. Students from 33 nations reap the benefits of the Indian educational system and co-exist harmoniously. Ideal Indian School is a non-commercial organisation run by a Managing Committee duly elected by the Founder members.

Aims & Objectives

- Qualitative and effective education.
- Development of students.
- Moral and scientific values.

WE INSTILL

- Faith in God.
- Discipline & Confidence.
- Punctuality.
- Cleanliness & Purity.
- Devotion to Duty.
- Scientific Temperament.
- Sense of Humanism.

Organization of the School

The School has four Sections - KG Wing (KG I and KG II), Junior Wing (Classes I to IV) Boys' Wing (Classes V to XII) and Girls' Wing (Classes V to XII). KG and Junior Wings are guided by Headmistresses and the Boys' and Girls' Wings by Vice Principals under the ultimate supervision of the Principal.

Infrastructure of the School

Three spacious buildings - each with a playground - house the junior and senior sections. Well stacked libraries, laboratories for Physics, Chemistry, Biology, Mathematics, Home Science, Computer and Engineering Drawing, Book Store, Canteen, Mosques, auditorium, activity rooms, music rooms, flood lit ground with open-air stage and multi purpose Tennis Court are some of the features of the School.

Facilities Provided

Lockers to keep books in school, Counselling & Guidance Centre, Speech & Hearing Therapy Centre, Coaching Classes for sports, Training for Scouts and Guides, Students' Benevolent Fund and Transportation to and from various locations in Qatar.

Teaching Staff

The school is proud to have a team of highly qualified and experienced staff in each of the Wings. The teaching staff come from different parts of India. They impart knowledge in strict accordance with the CBSE guidelines. The School provides child-centred learning opportunities so as to explore students' latent abilities and sharpen their personalities.

Academic Session

The academic year of the School starts from the 1st of April and ends on 31st March. It is divided into three terms as given below.

1st Term

April to July

2nd Term

August to November

3rd Term

December to March

Co-curricular Activities

Students are trained at a very young age to inculcate a sense of responsibility, loyalty, team spirit and healthy competition to develop positive attitude in them. They are encouraged to participate in co-curricular as well as extra-curricular activities - inter-House, intra-House and inter-school competitions.

House System

The students of class I and above are divided into four Houses - Blue House, Green House, Red House and Yellow House. Each House is further divided in Sub Junior, Junior, Pre Senior and Senior categories on the basis of students' age.

Following House activities are organized in the school.

Literary - Recitation in English, Hindi, Urdu, Malayalam, Arabic & Holy Quran. Debate, Speech, Extempore, Creative writing, Story telling.

Arts - Drawing, Painting, Calligraphy, Music (vocal & instrumental), Craft and Needle work.

Cultural - Skits, Dramas, Mono-acting, folk and classical dances, fancy dress etc.

Exhibitions - Arts, Science, Craft and floral decoration.

Physical (Games & Sports) - Football, Cricket, Basketball, Throw ball, Table Tennis, Volleyball, Kho Kho and Athletics.

Book Store

The textbooks and notebooks prescribed for all classes are available in the Books Store of the school at reasonable prices. The timing for purchase of the books is as follows:

BOYS : 7:00 a.m. — 10:00 a.m.

GIRLS : 9:45 a.m. — 01:00 p.m.

PARENTS : 5:00 p.m. — 7:00 p.m.

Timings for boys are 7:30AM — 10:30AM during Ramadan, and 10:30AM — 12:30PM for Girls & Parents.

Resource Room

Resource Room caters to the children with special educational needs. Its objective is to facilitate learning by providing an unrestrictive environment to such children. Books, music, fun and frolic enrich their learning experience. They are encouraged to participate in extra-curricular activities like sports, dramatics, field trips, art and craft. The Resource Room follows an individualized educational plan for each child, and maintains a high student-teacher ratio. Admission to the Resource Room is restricted. The instructor can recommend a case after observing the child's behaviour. Children who are violent or need imminent medical attention will not be admitted.

Scheme of Studies

The School is affiliated to the Central Board of Secondary Education, New Delhi under the 10+2 pattern and is recognized by the Presidency of Private Education, State of Qatar. The School follows the curriculum, syllabi and textbooks prescribed by the CBSE for all its classes. Qualifying examinations are held at the end of class 10 and 12.

Medium of Instruction: English, which is also the first language taught at the School.

Second Languages: (any one from class 1 to 10) Arabic, French, Hindi, Urdu, Malayalam.

Third Languages: (any one from Class 3 to 8) Arabic, French, Hindi, Urdu, Malayalam, Tamil, Kannada and Marathi.

Note: Indian student must offer Hindi either as second or third language.

KG classes adopt play way and activity-oriented approach with emphasis on the improvement of speaking, reading and writing skills.

KG I

English (Phonetic), Mathematics, General Knowledge, Art & Craft, P. T. & Games.

KG II

English, Mathematics, General Knowledge, Art & Craft, Music, P. T. & Games.

Classes I & II

English, Second Language, Mathematics, Environmental Studies, Art & Craft, Islamic Studies / Moral Science, Music, P. T. and Work Experience (Computer Science).

Classes III & IV

English, Second Language, Mathematics, Science, Social Science, Third Language, Art & Craft, Islamic Studies / Moral Science, Music, P. T., Environmental Studies and Work Experience (Computer Science).

Classes V to VIII

English, Second Language, Mathematics, Science, Social Studies, Third Language Art, Islamic Studies / Moral Science, P. T., Music, Environmental Studies and Work Experience (Computer Science).

Classes IX & X

English, Second Language, Mathematics, Science and Technology, Social Science, Art, Physical Education, Environmental Studies and Work Experience (Computer Science).

Class XI - Science Stream

(Students seeking admission to Science Stream should have secured 65% marks in Maths & Science each and 60% marks in aggregate in the Class X public examination.)

English, Physics, Chemistry + any two of the following:

Informatics Practices, Mathematics, Biology, Engineering Drawing, Home Science (girls only).

Class XI - Commerce Stream

English, Business Studies, Accountancy + any two of the following:

Economics, Informatics Practices, Mathematics, Home Science (girls only).

Note: Participation in Work Experience, General Studies, Physical Education and Environmental Studies is compulsory for Classes XI & XII.

School Hours

During the year, the school follows a particular set of timings. KG students work from 6:50 a.m. — 11:00 a.m. during regular school days, while the timings change to 7:30 a.m. — 10:30 a.m. during Ramadan. Similarly, classes 1 to 12 follow the timings 6:50 a.m. — 1:30 p.m. during normal school days, and work from 7:30 a.m. — 12:30 p.m. during Ramadan. The school works from Sunday to Thursday as per the above timing. Friday and Saturday are observed as weekly holidays.

Office Hours

Regular Days

6:40 a.m. to 1:30 p.m. & 5:00 p.m. to 7:15 p.m.

Thursdays : 6.40 a.m. to 1.30 p.m.

Saturdays : 8:00 a.m. to 1:00 p.m.

During Ramadan

7:30 a.m. to 12:30 p.m.

Summer and Winter Vacations

8:00 a.m. to 1:00 p.m. & 5:00 p.m. to 7:00 p.m.

*The Office remains closed in the evenings of Thursdays & Saturdays. Office hours during summer and winter holidays are subject to variations.

Admission Procedure

Admission is open to all Indian children in all classes subject to qualifying the Admission Test, availability of seats and at the discretion of the school authorities and the Presidency of Private Education, State of Qatar. Children of other nationalities will also be considered for admission if seats are available.

Students on transfer from a recognized English Medium School affiliated to the CBSE will be admitted on the strength of their Transfer Certificates and other documents provided they have 75% attendance by the end of the Academic year, when the number of days already attended and the days likely to be attended in this school are combined. However, admission to KG classes and Std. 1 will be made at the discretion of the Principal.

Application for admission should be made in the prescribed form available at the School office (Accounts Section) for Qrs. 25/-. All conditions laid down in the prospectus and application form are to be strictly followed. Guidelines on the procedure for admission are furnished below.

- Fill up the admission form in all respects.
- Meet the concerned Wing in charge for admission test.
- Get your documents verified from the Administrative Office.
- Get the final approval of the Principal.
- Pay the fees at Accounts Office.
- Get textbooks and notebooks from Books Store of the school.
- School uniforms to be purchased from market.

Admission Regulations

- Incomplete forms will not be considered.
- There will be a written test for admission from classes KG II onwards.
- No preference will be given for early submission of admission form.
- Filling up of admission form, taking the Admission Test and attending interview do not guarantee admission in the School. Admission is purely at the discretion of the Wings in charge and the Principal.

- Parents whose children are already studying in the School cannot claim admission for their younger wards as a matter of right.
- Both the parents and the child must be present at the time of interview with copies of relevant documents as mentioned below.
- The applicant must have valid Qatari Resident Permit for admission to be finalised.
- Selection will be automatically cancelled if fee is not paid on the last date stipulated by the school and no reminders will be sent to parents in this regard.
- Parents are to ensure that all the documents required for registration are obtained well in advance in order to avoid delay in admission. Submission of incomplete forms will not be accepted and admission will be cancelled.
- Request for transfer of section and choice of class teacher by parents will not be entertained.
- Parents are requested to adhere to the following age requirements as per the CBSE rules.

Classes : Age (as on 1st April of the respective academic year)

KG I : 3 Years Plus

KG II : 4 Years Plus

1st Grade : 5 Years Plus

2nd Grade : 6 Years Plus

3rd Grade : 7 Years Plus

4th Grade : 8 Years Plus

5th Grade : 9 Years Plus

6th Grade : 10 Years Plus

7th Grade : 11 Years Plus

8th Grade : 12 Years Plus

9th Grade : 13 Years Plus

11th Grade : 15 Years Plus

(The above-mentioned age stipulations shall not apply to children coming from other schools with valid certificates)

Admission Test

Admission test shall be conducted in the following subjects:

KG I: Oral test of the language ability of the child.

KG II: Written test of English alphabet (small and capital letters) and numbers.

I to IX: Written test in English, Mathematics, Science and Social Science.

Class XI - Science Stream: Written test in English, Mathematics and Science.

Class XI - Commerce Stream: Written test in English, Mathematics and Social Science.

Documents to be Produced

- Photocopy of the applicant's Passport – all relevant pages including the RP page. (If RP is not stamped at the time of admission, its details must be submitted as soon as it is available.)
- Two Passport size Photographs.
- Photocopy of the Birth Certificate.
- Transfer Certificate from the school last attended (not necessary for KG and Std. I admissions).
- Report Card/Marks Statement from the previous school for admissions to Classes II to IX and XI.
- Student's Health Record from Primary Health Care Centre in Doha.
- Conduct certificate from the school last attended (not required for KG Classes and Std. I)
- Qatari students to bring NOC from the Ministry of Private Education. State of Qatar
- Location map of residence if school transportation is required.

Provisional Admission

Provisional admission made on certain conditions will be cancelled if they are not fulfilled within one month. Fee paid for admission will not be refunded or adjusted in such cases.

Local Transfer

Students coming from other local schools in Qatar should produce a clearance certificate and Transfer Certificate along with progress report.

Fee Structure at a Glance

Class	Monthly Tuition Fee In Qatari Riyals.	Special Fee once in a year Qrs.	Children's Fund once in a year Qrs.	Admission/ Re-admission Fee, once at the time of admission only Qrs.	Caution Deposit (refundable) to be paid at the time of admission only Qrs.
KG I	220	100	50	150	250
KG II	220	100	50	150	250
I	250	150	50	150	250
II	250	150	50	150	250
III	250	150	50	150	250

IV	270	150	50	150	250
V	270	175	50	150	250
VI	270	175	50	150	250
VII	270	175	50	150	250
VIII	270	175	50	150	250
IX	330	225	50	150	250
X	330	225	50	150	250
XI	470	225	50	150	250
XII	470	225	50	150	250
Special Educat ion	300	225	50	150	250

Last dates of payment of installment of fees without surcharge.

Installments	TERMINAL(Three Installments)	BIMONTHLY(Six Installments)	MONTHLY(Twelve Installments)
1 st Installment	15 th April	15 th April	15 th April
2 nd Installment	15 th September	15 th June	15 th May
3 rd Installment	15 th January	15 th September	15 th June
4 th Installment		15 th November	15 th July

5 th Installment		15 th January	15 th August
6 th Installment		15 th March	15 th September
7 th Installment			15 th October
8 th Installment			15 th November
9 th Installment			15 th December
10 th Installment			15 th January
11 th Installment			15 th February
12 th Installment			15 th March

All payment of fees should be cleared as per the schedule given above or two days before the commencement of the Annual Examination for the respective classes.

Surcharge

A surcharge of Qrs. 10/- shall be payable after the expiry of the due date. When the delay of the payment exceeds two months, the student's name will be removed from the school rolls. Readmission will be made on payment of readmission fee and the surcharge for the months of delay.

Withdrawals / TC

The parents, who desire to withdraw their wards from the school, should fill in the application form for Transfer Certificate available in the office (Accounts Section) and submit it along with Qrs. 150/- being the fee for Transfer Certificate. The document will be available within 3 working days of the submission of the application provided no dues of any kind are pending against the student.

Transport

The School owns 37 air-conditioned buses and hires 19 others, which ply between different areas and the school. The transportation fee is collected along with the monthly tuition fees. Students who opt for this facility have to avail it throughout the year. Bus stops are fixed after thorough survey of the situation and any future request for a change would be considered only on valid grounds acceptable to the school.

Transport Fees

Within the area of Doha by D' Ring Road : Qrs. 125/ - per month

The Industrial Area : Qrs. 135/- per month

Out of Doha : Qrs. 150/ - per month

Umm Said : Qrs. 200/ - per month

Transport fee is payable in advance with the terminal / bimonthly / monthly tuition fees and transport cards are to be revalidated.

N.B. Fees once paid will not be refunded. Bus pass is to be produced whenever demanded by the School authorities.